On Broadway

A NEWSLETTER FOR THE EMPLOYEES OF BROADWAY SERVICES, INC. / AUG, SEP, OCT 2023

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AWARDS BANQUET NIGHT

41" ANNUAL EROADWAY EMPLOYEE RECOGNITION BANQUET

Browway



A MESSAGE FOR YOU – OCTOBER 2023

In our last newsletter, we summarized the results of the survey conducted earlier this year, a survey that reached all of our divisions and provided us with very useful information on which to act to improve what we do. This past month we met in two sessions with upper management people to discuss these results and a path forward. These meetings provided us with input and information that helped all of us commit to certain concrete actions for the foreseeable future. Here's a summary:

- We will re-write the existing evaluation forms for hourly and salaried employees and refine and revise the entire evaluation process.
- We will address all uniform issues that have arisen with an eye toward reducing the lag time between clearance for hire and issuing of the uniform.
- We will install a vehicle for communication via email and text message with all employees who have computer and/ or cell phone access.

We spent a majority of our time on the general topic of communication and how pivotal good, clear, and effective communication is to the smooth operation of any workplace. It is the responsibility of all involved, not just supervisors or those in leadership positions, though it is incumbent upon them to set the example. We want to be a company known for delivering on our promises, and making sure we are clear about what it is we say we are going to do is the first step in that process. In looking to their supervisors, our employees are seeking the truth, impartial treatment, an actively listening ear, and proper training for the job. Good and healthy communication cannot include disrespect, misinformation, favoritism, and the like. Going forward, improved communication will help us to better recognize solid and outstanding performance, to properly evaluate the jobs our people are doing, and to take a hard look at the manner in which we promote from within the company. There is no doubt in our minds that this is the key to any improvements we can make as service providers. We need all hands on deck to pursue this goal.

We also took a brief look at training, both leadership and on-the-job training. The goal of all training is changing behavior for the better. Those who go into training thinking they have all the answers and that no one can teach them "how to do it better" need to take a hard look in the mirror. Essential on-the-job training needs to precede all else as a new hire is oriented to a new job site. Leadership training needs to precede a supervisor taking over a new position. Much work needs to be done to see to it that all Broadway personnel are properly trained in all aspects of their job and that they are "re-trained" periodically to assure optimum performance.

Together let's commit to improving the way we communicate with each other all throughout the company. Let's help each other when we slip up and compliment each other when we are getting it done well. This entire survey process was a healthy step for us to take, and we look forward to growing better together.

As we approach the holidays, PLEASE do not forget those who are less fortunate than we are. Commit to making a genuine contribution to the UNITED WAY campaign here at Broadway as well as the TOYS FOR TOTS collection. Thanks for considering both of these very worthy causes.

Sincerely, The BSI Management Team



Pete Seidl has stepped down as President/CEO of Broadway Services. Broadway Services appreciates all that Pete has done during his more than 25 years in leadership and 40 years of service to Broadway Services. Thanks Pete, your presence and leadership will be missed.

LONGEVITY ADDIS



10 YEAR LONGEVITY AWARD Back Row: Blamoh M. Wleh, Morocco M. Martin, Garrett B. Sorrell **Front row:** Bernadette C. Robinson, Vanessa Johnson, Rose Frazier-Lomg and Darlene J. Tatum



15 YEAR LONGEVITY AWARD

Back row: Brian L. Locke, Kenneth S. Jennings, Robert F. Biemiller, and Michael D. Williams **Front row:** Linda E. Simmons, Evette T. Bost, and Leisa A. Dwight



20 YEAR LONGEVITY AWARD L to R: Robert Baker Jr, Anthony T. Walker, Veronica M. McKenzie and John A. Rettaliata



25 YEAR LONGEVITY AWARD



30 YEAR LONGEVITY AWARD

L to R: Linda Chambers and Danette M. Mims

Earl Harris Jr.



35 YEAR LONGEVITY AWARD

L to R: Donnell Holley, Sr. and Barbara A. Jackson



40 YEAR LONGEVITY AWARD L to R: Carmen Keeling and Peter Seidl

36TH ANNUAL COLUMBUS DAY GOLF CLASSIC

Joanne and Norman Rockwell Residential Living Program at The Johns Hopkins Kimmel Cancer Center

Hosted by Broadway Services October 9, 2023

Donated \$70,000 FOR A GRAND TOTAL OF \$2,070,000 since 1987

Thank you to our sponsors!

From left to right: Thomas McGown, Columbus Day Golf Classic, Chairman, Planning Committee, Michelle Steely, Hackerman Patz Pavilion, Peter Seidl, Broadway Services, Michael Hibler, Kimmel Cancer Center



FREE GED CLASSES

Broadway Services is now offering **FREE General Education Development preparation classes** for employees. BSI will pay for GED test prep classes through Baltimore City Community College or Baltimore County Community College.

Eligibility requirements:

- Must be an employee for 1 year (full or part time)
- Must complete the program within 2 years
- First come first served (limited to 10 employees enrolled a semester)

If you are interested in pursuing your GED certificate, please call the Human Resource desk at 410-563-6949.



What do dentists hand out at Halloween? Candy. It's good for business.

What did the skeleton bring to the potluck? Spare ribs.

When is it bad luck to be followed by a black cat? When you're a mouse.



IS YOUR LIFE INSURANCE BENEFICIARY UP-TO-DATE?

As a reminder, you can change your life insurance beneficiary at any time by coming to the HR department and revising your form. You should consider changing your beneficiary when you have a lifestyle change such as: marriage, divorce, death of your beneficiary, birth of a child, etc. The last signed beneficiary form on file, is what will be used to file a claim with the life insurance company. Please contact the HR department at 410-563-6949 if you have questions.

Autumn WORD SEARCH

	U	F	X		N	L	L	Α	В	T	0	0	F	Y	-	Y	-	R	0	Chilly
M	-			W		R	Т	U	Z	L	С	W	C	Ρ	Y	0	K	X	Q	Football
W	U	С	Ε	0	0	Ρ	В	Ρ	R	н	W	S	G	R	U	Q	Е		Н	
U	Κ	0	I	L	R	В	Ρ	Α	Α	Ζ	F	Κ	Α	R	С	D	Ρ	н	С	Gourd
I	Y	R	Ν	L	В	Α	0	Ζ	Ρ	Χ	Q	G	D	Ν	I	Q	Α	В	С	Hayride
Q	S	Ν	Χ	Е	Т	Е	F	I	D	В	I	В	Μ	R	т	0	G	н	Ρ	Apple
Q	С	S	Α	Υ	Т	Н	W	J	0	Ζ	Т	0	Υ	Т	Ζ	Υ	I	Α	R	
Ρ	Κ	С	U	Т	Ρ	Е	Υ	В	В	R	н	Α	С	S	D	L	V	С	R	Cranberry
V	Α	Ρ	Υ	Т	D	F	G	0	0	Υ	н	F	R	Ζ	L	D	Υ	R	Т	Crisp
Α	W	V	В	F	т	Ρ	Ζ	L	G	Ρ	Т	т	Α	Y	Т	Е	L	Т	Μ	Maize
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Ρ	U	Μ	Ρ	κ	Т	Ν	Ρ	Т	Е	κ	В	L	В	В	S	Ρ	L	Ρ	В	Pumpkin Pie
F	G	Н	Н	Q	Ζ	D	κ	R	J	Т	J	т	Е	Κ	L	V	Ζ	С	Т	Rake
Υ	I	В	G	Ρ	L	W	D	Μ	Α	В	Е	Q	R	J	Н	0	С	Е	G	Acorn
С	F	J	В	Q	F	S	С	G	0	R	Е	0	R	Υ	0	Μ	Ρ	Α	Ο	Orange
J	Т	U	S	т	н	Ε	Μ	Α	Т	Ζ	Е	G	Υ	F	С	Ε	Q	0	J	
U	W	J	Ρ	D	U	J	Ν	W	G	н	Α	Ρ	Ν	Μ	Κ	Н	L	U	U	Yellow
V	Q	R	S	W	Χ	В	Ο	0	Е	Κ	Α	R	Т	Α	Α	Ρ	Ρ	L	Е	Red
В	V	Χ	В	Ρ	Q	С	0	Υ	V	Ρ	Υ	Е	Μ	J	R	т	Ο	т	Ν	Brown
R	Ζ	W	т	Q	T	т	D	U	D	Q	κ	Ν	С	Μ	Κ	Ο	G	Α	Q	

BSI HAS A NEW (INTERIM) PRESIDENT DR. JOANN IOANNOU

Dr. JoAnn Ioannou, Special Advisor for Strategic Initiatives to the President of Johns Hopkins Health System, will serve as interim President/CEO for Broadway Services Inc. JoAnn was formerly the Executive Vice President of Hospital Operations and Chief Nursing Officer for Greater Baltimore Medical Center. BSI remains committed to serving as one of Baltimore's premier contract services businesses and greatly values the hard work and dedication of our employees during this transition.

Please welcome JoAnn to the team!



I want to prioritize getting a handle on holiday stress

Whatever your goals, CCA@YourService can assist!

As enjoyable as the holiday season can be, it is also often a hectic, stressful, and emotional time. That's why **CCA@YourService** offers you and your family free, confidential support to help manage it all.

- **Professional counseling** to help you cope with:
 - Stress, depression, or seasonal affective disorder (SAD)
 - Difficult relationships or family dynamics
 - Balancing social obligations
- Financial consultation to develop strategies for managing holiday expenses
- Provider location and referrals for area resources such as:
 - Household and chore services
 - Catering and party planning
 - Seasonal events and recreation
 - Pet sitting services





ALWAYS AVAILABLE. ALWAYS CONFIDENTIAL.

COUNSELING SERVICES REQUEST FORM: <u>cca.eapintake.com</u>

ACCESS LINE: 800-833-8707

WEB: www.myccaonline.com Company Code: BSI

APP: CCA@YourService Access Code: BSI



EMPLOYEE REFERRAL PROGRAM BSI employees will receive \$500 for referring a qualified employee

to Broadway Services for ANY POSITION.

We are always looking for qualified employees like you.

\$500 REF	ERRAL B	ONUS!	
AB 837803			
Name of Applicant you are Referring	Last Four of SS#:	TO BE COMPLETE	D BY HIRING MANAGER
Position Applied	Date on Application	Manager's Name	Date Form Received
Employee's Name	Last Four of SS#	Work Location	
Employee's Job Title	Work Location	Manager's Signature	Date
Employee's Signature	Date		
Was Applicant Hired? 🛛 Yes 🛛	No If Yes, What is the Actu	al Start Date: Date	e Eligible for Finder's Fee:
Signature		Date	e

REFERRAL PROCEDURES

- The referring employee must submit the name of the job candidate to the hiring manager in writing (Section A) and in advance of any job offer. Under no circumstances will a finder's fee be paid for new hires without proper advance notification. The form will be attached to the BSI employment application.
- 2. Immediately upon receipt of the Employee Referral Form with Section A completed, the hiring manager or recruiter will complete Section B, which indicates the date of receipt.
- 3. To be eligible for the cash award, employees may recommend new hires for their division and/or other divisions, assuming those divisions are participating in the program.

- 4. Both employees, the referring employee and the referred new hire, must be in active employment status at the time of eligibility.
- 5. Hiring departments will be responsible for tracking and arranging payment of all finder's fees. (Section C)
- 6. Referring employees must not make commitments or promises of employment to persons they refer. Corporate staff and management are not eligible for this incentive.
- 7. Referred new hires must remain continuously employed with Broadway Services for a minimum of (6) months and pass probation.



NATIONAL HISPANIC



HERITAGE MONTH

HAPPY HISPANIC HERITAGE MONTH

Hispanic Heritage Month—also recognized as Latinx Heritage Month—is an annual celebration that pays tribute to the generations of Hispanic-Americans who have positively influenced our nation and inspired others to achieve success. It is also a time to honor the traditions and history unique to the Hispanic and Latin cultures.

The timing of Hispanic Heritage Month is significant because it coincides with the Independence Day celebrations of several Latin American nations—Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. These nations declared their independence from Spain on September 15, 1821.

JOHNS HOPKINS 2023-24 FLU CAMPAIGN

Broadway Services personnel who work at the Johns Hopkins Medicine locations are required to receive an annual influenza (flu) vaccine and to upload proof to the Vaccine Management System (VMS) before **Friday, Nov. 17, 2023**, or obtain an approved medical or religious exception. Applications for medical and religious exceptions must be submitted to Employee Relations Manager, George Sorna at GSorna@broadwayservices.com or call 410-563-6949. All exemption requests must be submitted by **Oct. 27, 2023**.

one free flu shot at W	algreens
wellness benefit brought to you by Walgreens and Johns	Hopkins Medicine
formation below must be completed prior to receiving your shot.	Pu
ame:	C Flu 65
roup #: Effective Date: 08/28/20 Expiration Date: 03/01/21	Taladanana
fam ID: MZ Recipient 4:	Walgreens
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To keen more shoul immunoinfore St. More and Company.com/Immunoidone	by Walgreens

There are three (3) options to receive the inactivated influenza vaccine (injectable):

- At one of the free flu clinics held at the Johns Hopkins, Bayview or Howard hospital locations
- Receive a free flu vaccine at any Walgreens retail location using a voucher. You must either print out a voucher(JHED login required) or display the voucher on your phone at the time of service to receive the vaccine at Walgreens.
- Use your personal insurance at any pharmacy or doctor's office.

Please make sure you get a copy of the Vaccine Administration Record or pharmacy print-out from Walgreens before leaving the store. You will need that to retrieve your orange clips (proof of vaccination)



HUMAN RESOURCES BULLETINS

NEW HIRES



Kelly Parker Payroll Coordinator Corporate



Evelyn West Administrative I Caroline Street Office



Tearny Paylor Supervisor Orleans Street Garage



Jamaal Queen Security Lieutenant Silver Star Security

PROMOTIONS



Elizabeth "Jill" Archer HR Leave Specialist Human Resources



Jalil Penn Recruiter II Human Resources



Jessica N. Lawson Supervisor JHU Vans



Patricia Merritt Acting Sergeant Forest City



Damon Rogers Supervisor GE Aviation



Shalise Vandiver Dispatcher JHU Vans



INCLEMENT WEATHER

It is the policy of Broadway Services that its operations must perform as close to normal as possible during inclement weather. As a result, employees are expected to report to work in the event of severe weather conditions.

Severe inclement weather does not necessarily mean your worksite is closed, or that you have not been assigned to work elsewhere. Always check with your management and supervisor regarding your work schedule during weather emergencies. If your worksite is closed during severe weather conditions, you may take a PTO or time off without pay if there is no available PTO. Employees who report to work and learn that the worksite is closed or there is no available work for them, will be paid a minimum of two (2) hours.

Kudos

The "Golden Hearts" Awards Program is designed to acknowledge employees who demonstrate outstanding service excellence and inspire others to do their best. All nominated employees are eligible to be selected as quarterly and annual award winners, with cash prizes and organization wide recognition. Congratulations to all!

EMPOYEES OF THE MONTH:

JULY 2023

Davis Cole, Housekeeper, Mt. Washington

Jerry Clay, Floor Tech, JHBMC

Theodore Gato-Lagble, Security Officer, Howard Co. Hospital

SEPTEMBER 2023

Donald McNeely, PSO II, JHMI

OCTOBER 2023 Donald McNeely, PSO II, JHMI

TRANSPORTATION



Robin McDonald, JHBMC Shuttle Driver, was commended by Mike Bernard, Academic Program Manager "Thank you! We had

a successful and fun event yesterday. Robin, the bus driver, was very nice and efficient and all went well. I appreciate your help with this bus and the next two!"



Daryl Thompkins, Director of Transport and Transportation was commended by Liana Watson, Senior Administrative Coordinator.

"Thank you so much for you and your staff's work on our events. We received positive feedback on the transportation services, and I appreciate your help with this event."

SECURITY



Lynette McCrorey, Security Officer JHBMC, was commended by Maria Lao at JH "Thank you for you kind and awesome

personality. People come in the Red Awning seeing your happy and approachable face makes them feel welcome and valued. You deserve an APPLAUSE!"



Romanetta Dotson, PSO, JHMI, was commended by Payroll Coordinator Kelly Parker "Officer Dotson was so kind and helpful when she came to my aid. Not

only did Officer Dotson help me up, her positive attitude lifted my spirits. She went out of her way to make sure I was okay. Thank you for offering a helping hand."



Maurice Lassiter Sr., PSO II, JHBMC, was commended by JoJo Zajdel, RN

"Officer Lassiter helped me with a patient. We needed

blood from the patient. He wouldn't let anyone for over a week get it. With the help of Officer Lassiter, the tech and I were able to get the patients' blood. So, thank you for all you and your fellow workers do for our hospital.



Jakia Grandy, Security Officer, JHBMC, was commended by NiJirah Jenkins "Thank you for your attention to

detail. Thank you for doing things the proper way even though it may be overwhelming. We appreciate you; your hard work does not go unnoticed."

JANITORIAL



Theo Burris, Working Housekeeping Supervisor, JHBMC, was commended by Lisa Shirk, Training Program Administrator "Thank

you for doing a really great job on shampooing the offices/DOM suite. Everyone greatly appreciated it!"



Rose Frazier-Long, Janitor, JHBMC, was commended by Desiree Ople, RN for JH Bayview Medical Center. She

Rose for all that you do. Thank you for keeping the unit clean and organized. You are always a pleasure to work with on shift."



JERRY CLAY, III, FLOOR TECH, JHBMC

Jerry Clay was nominated for employee of the month for July 2023. Mr. Clay is an exemplary employee and awesome floor tech. Mr. Clay takes great care in the upkeep of all floors that he gets assigned

in Center Tower. Mr. Clay is a team player. Mr. Clay is always willing to help his peers, and train other employees and new employees on floor care. He is consistently pleasant to clients and management. Mr. Clay recently had a big project to renew floors in two of the biggest labs in Center Tower. The work he has done and continues to put in does not go unnoticed by my team and the clients alike. This is one of the many reasons Mr. Clay is one of Broadway's Best!



DONALD MCNEELY, PSO II, JHMI

Donald McNeely was nominated for employee of the month for September 2023. PSO McNeely has been a BSI employee since October 27, 2010 and a PSO on the 7X3 shift since

September 2012. PSO McNeely is a well rounded officer who consistently displays a very friendly and easy going personality in his day to day communications with supervision, staff, peers, patients, and visitors. He is a well-groomed and neat individual. His uniform is always above the set standards required by BSI. OSI McNeely has a good attendance record. He is always very respectful, dependable, trustworthy, and reliable in the performance of his duties. PSO McNeely performs his duties in a very proactive manner, with extreme efficiency each time without fail. PSO McNeely is a team player who readily volunteers to work overtime whenever the need arises or when called upon to do so. The contributions that PSO McNeely makes to the 7x3 shift reflects positively not only on the Security Department at Johns Hopkins, but on the entire Johns Hopkins Organization as a whole.



THEODORE GATO-LAGBLE, SECURITY OFFICER, HOWARD CO. HOSPITAL

Theodore Gato-Lagble was nominated for employee of the month for July 2023. Officer Gato is one of the most professional officers I have had the pleasure to work

with. He keeps an eye on detail with extremely thorough documentation. Officer Gato performs all duties and tasks at an extremely high standard and is always punctual with a smile and positive attitude ready to work.



SAFE DRIVERS AWARDS August, September & October 2023

Katrena Thompson, Blus Jay Shuttle1 Year
Titus Nelms, Blus Jay Shuttle1 Year
Aurys Martinez, Blus Jay Shuttle1 Year
Antwon Mitchell, Blus Jay Shuttle1 Year
Lyric Fortune, Blus Jay Shuttle1 Year
Robin McDonald, Loyola Shuttle1 Year
Amy Trefethen, Blus Jay Shuttle1 Year
Shalise Vandiver, Blus Jay Shuttle1 Year
Timothy Davenport, Blus Jay Shuttle1 Year
Emily Wyatt, JHU2 Years
Gail, Lucas, Transportation2 Years
Omar Cox, Blus Jay Shuttle
Ernest Murphy III, Transport
Jerry McFadden, JHU

Milton Hawkins, Transportation William Nolan, Transportation	.3 Years
Larry Robinson, JHU Dominic Wagstaff, Transport George Foster, Transportation	.4 Years
Jacqueline Henry, Transportation Terry Butler, JHU	.4 Years
Shawn Coombs, Transport Carlton Lane, Shuttle	.6 Years
Anthony Turman, JHU Gideon Susbilla, Transportation	.8 Years
Andrea Rawles, Transport Darew Ebron, JHU	



MELISSA DAVIS COLE, HOUSEKEEPER, MT. WASHINGTON

Melissa Davis Cole was nominated for employee of the month for July. Melissa has always been very kind, and helpful to the clients and management team. She

volunteers in the absence of co-workers or management. The tenants always comment on her cheerful personality, thoughtfulness and attention to their needs and requests. It is great to have Melissa as a team player.



ZANAIRA PEACOCK, PSO, JHMI

Zanaira Peacock was nominated for employee of the month for August. PSO Peacock is a dedicated and seasoned security professional who gets the job done right. She is a valuable member of the 3x11

External Security team who contributes to the success of the External Security Team mission to provide a safe, cordial, friendly, and welcoming environment to staff, patients, and visitors whom she encounters. She has an eye for detail and is a quick study of tasks placed before her. PSO Peacock is well liked and respected by her contemporaries and superiors. Her abilities as a true security professional reflect great credit upon the Security Profession, the PSO External Program, Broadway Services Inc., and herself.



MICHEAL GILCHRIST, SR. LEAD DRIVER, JHMI

Mr. Gilchrist is our Lead Driver. He does an excellent job making sure our vehicles are clean and are in great working conditions. Mr. Gilchrist always arrives early to ensure he clocks in on time. He is always in uniform

and ready to work. He can be trusted to execute any and all assignments. Mr. Gilchrist is very flexible and dependable. He has great customer services skills. He is very attentive to the customer as well as the shuttles. Mr. Gilchrist is always willing to "go with the flow" whenever there may be changes. He always goes above and beyond! He does an amazing job all around and is a key asset to our team!

If you have a kudo or commendation to share, please contact Jill Archer, HR Leave Specialist at 410-563-6945 or email jarcher@broadwayservices.com.

BROADWAY BEST 2022-2023

Abtrah T.M. Lockett Shawn S. Darden Curtis L. Drayton Justin Schultz Maceo Gaines III Ean F. Muhammad Tequila Smith Desmond Broadway Kelly Peals Cortez T. Lewis Quinton Detzer Samuel N. Haskins Dane A. Willoughby Richard Mitchell Ismaila A. Adebowale Quentin C. Gaylord Ziola I. Sarmiento Willie Boyd

Marta Romero Posada Matthew Ferguson Maurice T. Davis Joan C. Henry Gregory W. Smith Shirley M. Hilton Teah R. Wedlock June A. Gravesande Vanessa M. Johns Rosetta E. Ward Peris N. Onderi Victoria Wallace George J. Foster Delroy T. Curtis Crystal E. Hagens Mackenzie G. Ford Stacy J. Espino Shansherett Bannerman



BROADWAY'S BEST ADMINISTRATIVE & MANAGEMENT



TEAH WEDLOCK, ADMINISTRATIVE ASSISTANCE – JUVENILE JUSTICE

Teah is an innovative, dedicated and punctual employee who also portrays strong leadership gualities. She performs

her task with zeal. She has a keen ear and knows how to assign tasks to the right person. Teah always looks for ways to accomplish project goals easier and faster. Her administrative and leadership skills along with her positive attitude are just a few reasons why Teah was nominated for employee of the year.



CRYSTAL HAGENS, SHUTTLE MANAGER JHU

Crystal Hagens joined Broadway Services as a driver for Blue Jay Shuttle, at Johns Hopkins University's Homewood campus in January, 2020, about two months before COVID struck. Crystal has been promoted

to Dispatcher, Supervisor, Assistant Manager, and in July of 2022 was named Blue Jay Shuttle Manager. Crystal is relied upon constantly by everyone at JHU Transportation, BSI operations, BSI HR, and of course Blue Jay Shuttle. What would we do without her steadiness, her good humor, her big-picture vision? She is BJS Employee of the Year.



MACKENZIE FORD, ADMINISTRATIVE ASSISTANCE, PROPERTY AND FACILITIES

Mackenzie is an asset to the Property Management team. She adapts to the ever-changing situations that take place

within the division. She is always willing to learn, take on new tasks and challenges and help other teams members when needed. Mackenzie is highly respected and appreciated by her peers, coworkers and tenants. Thank you Mackenzie, for your positive attitude and hard work. You are appreciated.



STACY ESPINO, JUNIOR ACCOUNTANT, CORPORATE

Stacy was a payroll coordinator since February 2022. She played a vital role in making sure our employees received their paychecks each week and was always

happy to answer any questions about their paychecks. In April 2023, Stacy was promoted to Junior Accountant and is now responsible for many accounting tasks such as paying taxes, invoicing and reconciling accounts, to name a few, while overseeing payroll. Stacy is willing to go above and beyond the call of duty and will do anything we ask of her. She is a reliable, dedicated, and hardworking member of our team. No task is ever too much trouble. She is professional and always has a smile on her face. Stacy is all around amazing person and exceptional employee. Thank you, Stacy, for everything you do for BSI. You are an asset to the company and your efforts are recognized and greatly appreciated.



SHANSHERETT BANNERMAN, HR COORDINATOR HUMAN RESOURCES

Shansherett Bannerman started with Broadway Services in July 2022 as our HR Coordinator. She quickly became

an asset to the HR department and Broadway Services. One of her main duties is to enter all the new hires into our database in order for them to receive a paycheck. She mastered that rather quickly and has become what we call "our gatekeeper". That means that she must make sure that all their paperwork is complete, and no papers are missing. This may sound simple, but it's not. It is a very detailed task that Shan takes very seriously. Shan is very professional and always willing to help. She has a very pleasant personality and is very cheerful when assisting employees, whether on the phone or in person. We very grateful and thankful to have Shan as a part of our Team! Congratulations Shan!





HAVE YOU TAKEN BROADWAY SERVICES LEADERSHIP CLASSES?

Leadership classes are an annual requirement for individuals who supervise or manage BSI employees. These classes offer a variety of modules that support employees in finding solutions to reach both individual leadership and company goals. Staff members interested in developing skills in these areas should contact the Director of Training, Barry Fitzpatrick, at 410-563-6918 or their Manager.

BSI'S 2023 UNITED WAY CAMPAIGN IS COMING!

Our annual United Way of Central Maryland campaign will be from Monday, October 30, 2023, through Friday, November 17, 2023! We are grateful for your continuing generosity year after year. Last year our employees contributed over \$11,000! **Help** us go over \$15,000 this year!

Once again, we have some fantastic prizes for our drawing in December for everyone who contributes at least \$52.00. Every employee who contributes a minimum of \$1.00 per week through payroll deduction is eligible to be in the drawing for this year's Grand Prize ----- A Smart TV, or one of (4) \$50.00 Visa Cards and one of (5) Walmart \$25.00 Gift Cards! More details will be given in the weeks ahead!

Remember, whatever you give, gives hope! Together we're "creating lasting change for a brighter tomorrow!"



MASTHEAD



EDITOR FOR THE ON BROADWAY NEWSLETTER Brentina Horshaw, PHR, SHRM-CP

PLEASE BE SURE TO FOLLOW BROADWAY SERVICES INC. ON FACEBOOK / INSTAGRAM

https://www.facebook.com/broadwayservicesinc https://instagram.com/broadwayservicesinc

