



## **JOB POSTING**

**DATE:** August 6, 2024

**JOB TITLE:** **PORTER**

**PAY RANGE** \$16.50 - \$17/Hour

**WORK LOCATION:** San Martin Garage – Homewood Campus

**REPORTS TO:** Area Manager

**HOURS PER WEEK:** Day shift – Full Time hours

**BENEIFTS** Health insurance (medical, dental, vision); After-Tax Savings Plan, PTO, Short Term Disability and Paid Holidays

### **DUTIES AND RESPONSIBILITIES:**

This position is responsible for cleaning and servicing the San Martin Garage. The position performs a variety of routine housekeeping activities designated to maintain the inside and outside of the garage. This position will ensure the garage is maintained in an orderly, sanitary and attractive condition.

### **SPECIAL REQUIREMENTS:**

One (1) year of housekeeping or janitorial experience preferred; Previous experience in a **garage or warehouse setting preferred**; Must be able to handle and operate environmental services operating machines (vacuum, buffers, etc). Must have ability to do considerable walking, lifting and prolong standing; Must possess the skills necessary to handle sensitive and confidential situations, including poise, tact and diplomacy, and to interact with diverse groups of people. Must have friendly, courteous and smiling nature, will be around the client.

**PLEASE SUBMIT ALL BIDS TO:**

**Personnel via Fax (410) 563-6955 or in person at 3709 E. Monument Street**

**POSTING PERIOD: August 6, 2024 – August 13, 2024**

**3709 E. Monument Street Baltimore, MD 21205  
Office Number (410) 563-6949 • Fax Number (410) 563-6955**